



WEST GRINSTEAD PARISH COUNCIL

PARISH COUNCIL MEETING

**Thursday 21st March 2024 7.30pm in the Committee Room
at **Partridge Green** Village Hall**

Members of West Grinstead Parish Council are summoned to the Parish Council Meeting to be held on Thursday 21st March 2024 at 7.30pm in the Committee Room Partridge Green Village Hall.

AGENDA

1. **Attendance & Apologies for Absence:** *Apologies and reasons for apologies to be recorded, co-option by any new members of the Council on to the Parish Council.*
 - a) Co-option of Mr Peter Lord.
 - b) Cllr Whyte to complete Acceptance of Office form.
2. **Chairman's Announcements:** to note the resignation of Cllr Woolgar-Ho.
3. **Minutes of the last Meeting held on 15th February 2024.** The Parish Council are recommended to approve the minutes as an accurate account of the last meeting. (document attached)
4. **Review of February minutes action points if not on the agenda.**
5. **Declarations of Interests & Notification of Changes to Interests – WGPC Business.** *To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the West Grinstead Parish Council Code of Conduct and the Localism Act 2011 Chapter 7 ss.26 – 37, in relation to matters on the agenda.*
6. **Adjournment for members of the public to speak.** *To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and the Parish Council's Standing Orders 3(e)– (k). Questions, or brief representations can be made either in person, or in writing. In accordance with Standing Orders 3(f) and (g), public participation shall not exceed 15 minutes, unless directed by the Chair; and a speaker is limited to 5 mins.*
7. **County Councillor Report.**
8. **District Councillor Reports.**
9. **Local Plan Regulation 19 Public Consultation/HALC Survey Monkey –**
 - a. to **update** the Council following the Local Plan public meeting and consultation process.
 - b. to **agree** the wording on the HALC Survey Monkey Local Plan. (attached)
10. **Committees Reports including additions or resignations from Committees**
 - a. **Planning** - update. (draft Minutes attached)
 - b. **Open Spaces** - update (draft Minutes attached)
 - i. To **agree** the co-option to Open Spaces Committee - Cllrs Tony Yoewell, Suzie Hamblin- Boone and Chris Whyte
 - ii. To note the report re: Horse Chestnut Tree, St Georges. No further action. (attached)
 - c. **Applications for Trustees of PG Village Hall CIO** – update on progress of application - Cllr Hirst.
 - d. **Finance** – to **elect** a new Chair of the Finance Committee.

Members of the Public and Press: Members of the Public & Press are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take Photographs, film and audio record the proceedings and report on all public sections of the meeting.

11. Reports from Representatives on Working Groups and Outside Bodies.

- a. **West GREENstead**
- b. **Village Hall Management Committee**
- c. **Sports & Social Club**
- d. **Partridge Green Village Hall Steering Group** – (Minutes attached).
- e. **New Village Hall Sub Committee** – (Minutes attached).
- f. **Climate Action Network** – to agree Councillor representation(s) on the Climate Action Network. (Document attached).

12. Policies for review and adoption the Parish Council are recommended to RESOLVE approval for the Policies: Pre-Planning Application Discussion Policy. (previously distributed)

13. Annual Parish Meeting 23rd May 2024: Preparations update.

14. Rampion 2 Consultation – update from Cllr Green. (Document attached)

15. Planning applications to be considered as they were published after the Planning meeting in March.

Reference	Officer	Address	Proposal
DC/24/0310	Jacques Burrowes	Newlands Shermanbury Road Partridge Green West Sussex RH13 8EU	Removal of existing conservatory and erection of a replacement single storey rear extension with roof lantern. Comments due by 22 nd March 2024.

16. Banking Update: Signatories – to agree which Councillors are to be added as signatories to the Parish Bank Accounts.

17. Grant Applications: Please note there is no specific budget allocation for grants and any donations would come from reserves.

18. Grasscutting Quotes 2024 – to approve suppliers for grasscutting as recommended by Open Spaces Committee. (Document attached).

19. Budget – to advise Locum Clerk on the Budget increase of 6.8% so she may respond to a member of the public.

20. Approval of any further payments for March 2024 (to be circulated separately).

King George V Playing Field Trust, Partridge Green

21. Declarations of Interest & Notification of Changes to Interests.

22. KGV Pond: Easement across WSCC Field. Cllr Green to update the Council and to **propose** a response for the Locum Clerk to send to Sue Furlong at WSCC. (Documents attached).

23. Banking Update: Reconciliation, transaction and payments and receipt reports for January 2024 and February 2024. (Documents attached).

24. Approval of further KGV payments for March 2024 (to be circulated separately).

The next Parish Council meeting will be held on the 18th April 2024.

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